

# Crawley Borough Council

## Minutes of Licensing Committee

8 September 2010 at 7.30pm

### Present:

Councillor B McCrow (Chair)

Councillor V Cumper (Vice-Chair)

Councillors B K Blake, N Boxall, B J Burgess, M G Jones, J L Millar-Smith,  
B J Quinn and D J Shreeves

### Also in Attendance:

Councillor S A Blake

### Officers Present:

Tony Baldock  
Kevin Carr  
Angela Tanner  
Mez Matthews

Group Manager – Regulatory Services  
Principal Lawyer – Corporate Support  
Head of Planning and Environmental Services  
Democratic Services Officer

### Apologies for Absence:

Councillors L R Gilroy, S Kaur, D P Kavanagh, P K Lamb and J A Singh

## 5. Minutes

The minutes of the meeting of the Committee held on 9 June 2010 were approved as a correct record and signed by the Chair.

## 6. Members' Disclosure of Interests

No disclosures of interest were made by Members.

## 7. Approval of the Food Safety and Port Health Service Plan 2010-2011

The Committee considered report ES/221 of the Head of Planning and Environmental Services which fulfilled the Food Standards Agency's requirement that the Food Service Plan be drawn to the attention of Members. The Plan set out how the Food Safety Service would use the changes in the Code of Practice for Food Hygiene

inspections to promote food hygiene compliance in Crawley and how that would compliment the Crawley Scores on the Doors Scheme.

The Committee considered the report and praised officers for the success of the Crawley Scores on the Doors Scheme.

### **RESOLVED**

That the contents of the Food Service Plan be approved.

## **8. Approval of the Health and Safety and Licensing Plan 2010-2011**

The Committee considered report ES/214 of the Head of Planning and Environmental Services which fulfilled the Health and Safety at Work etc Act 1974 requirement that the Health and Safety Service Plan be drawn to the attention of Members. The report set out how the Council's statutory obligations concerning health and safety would be discharged including the function to monitor the Council's performance of Health and Safety enforcement.

### **RESOLVED**

That the contents of the Health and Safety Service Plan be approved.

## **9. Closure of Meeting**

With the business of the Committee concluded, the Chair declared the meeting closed at 8.30pm.

**B MECROW**  
**Chair**